

JOHN MWANGI

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Logistics Officer

Over 6 Years of Experience

Efficient and detail-oriented Logistics Officer with over 6 years of experience supporting humanitarian and development operations. Skilled in procurement, fleet management, warehousing, and supply chain coordination. Dedicated to ensuring timely delivery of goods and services to field teams and beneficiaries while maintaining accountability, transparency, and cost efficiency.

Skills

Procurement and supply chain management
Inventory and warehouse management
Budget management and cost control
Logistics planning for field operations

Fleet coordination and vehicle tracking
Vendor relations and contract negotiation
Compliance with donor policies
Staff supervision and capacity building

Work Experience

Logistics Officer – Care International, Nairobi | 2018 – Present

- Coordinated logistics for emergency response programs in four counties, ensuring timely delivery of supplies to over 15,000 beneficiaries.
- Managed procurement processes worth over KES 40 million annually, ensuring compliance with donor and procurement guidelines.
- Oversaw a fleet of 10 vehicles, introducing a preventive maintenance schedule that reduced repair costs by 20%.
- Supervised warehouse operations, tracking inventory and maintaining 100% stock accuracy during quarterly audits.

Project Manager- Red Cross Society, Nyeri | 2014 – 2018

- Assisted in procurement and distribution of medical and relief supplies to program sites across northern Kenya.
- Maintained supplier database and managed bid evaluations in line with IRC and donor requirements.
- Organized transport logistics for staff movements and material dispatches, reducing turnaround time by 25%.
- Updated procurement trackers and supported monthly logistics reporting to the HQ.

Education

Jomo Kenyatta University of Agriculture and Technology (JKUAT)
Bachelor of Procurement and Logistics Management – 2015

Licenses & Certifications

- Certificate in Humanitarian Logistics – CILT Africa, 2021
- Supply Chain Management Professional Course – 2022

References

Available upon request.