

JOHN MWANGI

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Program Officer

Over 7 Years of Experience

Results-driven Program Officer with over 5 years of experience supporting and implementing NGO projects in health, education, and community development. Skilled in planning, coordination, and reporting to ensure timely and impactful program delivery. Passionate about empowering communities through sustainable initiatives and strategic partnerships.

Skills

Program planning and implementation
Budgeting and grant management
Proposal writing and donor reporting
Team leadership and training

Stakeholder and community engagement
Monitoring and evaluation (M&E)
Data analysis and impact reporting
Excellent communication and documentation

Work Experience

Program Officer – Care International, Nairobi | 2018 – Present

- Coordinated over 12 community-based projects in education, nutrition, and livelihoods across 5 sub-counties.
- Managed annual project budgets of KES 25 million, ensuring funds were used efficiently and transparently.
- Supported monitoring activities that reached over 30,000 beneficiaries, ensuring project alignment with donor goals.

Finance Manager- Red Cross Society, Nyeri | 2014 – 2018

- Assisted in planning and coordination of child protection and health programs impacting 10,000+ children and caregivers.
- Supported field monitoring and data collection, improving accuracy of program performance reports by 15%.
- Organized logistics for community outreach events, training sessions, and stakeholder workshops.

Education

University of Nairobi

Bachelor of Arts in Development Studies – 2016

Licenses & Certifications

- Project Management for Development Professionals (PMD Pro) – 2020
- Monitoring & Evaluation Certificate (AMREF, 2021)
- Financial Management in NGOs (Strathmore Business School, 2022)

References

Available upon request.